



QC TUTOR CONNECTION: TIPS FOR TUTORS

Once you've set up a profile, parents/guardians can browse through to find a match for their child. Once the parent/guardian selects your profile, they will reach out to set up a phone interview to see if you're a fit.

Discussion topics should include:

- Any of your relevant work, educational and/or tutoring experience.
- The parents' scheduling expectations including plans for cancellations or scheduling adjustments – discuss how you both prefer this be communicated.
- Discuss the child's learning:
 - How will you evaluate the students' needs and communicate this to the parent(s)?
 - How many students are being tutored? Decide on a maximum number of participating students.

If in-person tutoring, see below.

Set up an introductory call to connect with your student.

- Talk through specific goals the parent(s) and student want to work toward.
- Fact-find to determine what the student may have already learned on a particular topic to-date.
- Discuss a lesson plan and approach.
- Set expectations for the sessions and any homework or follow up(s) needed between sessions.
- Include all participating students.

In-Person Tutoring

- Will the parent/guardian be present during tutoring sessions? If no parent/guardian will be present, discuss emergency situation plans and procedures.
- Ask about required safety procedures and precautions required for participating students and tutor.
- Are you required to wear specific PPE? What PPE will the students wear? Discuss regular COVID-19 testing/temperature checks.
- Discuss plan for positive COVID-19 test or potential exposure by all participating parties (students, tutors or parents/guardians).